

Planning Services Standing Panel (Chairman – Cllr J Philip)

Item	Report Deadline / Priority	Progress / Comments	Programme of Future Meetings
(1) Reports to each meeting on; (a) Regional Plan (b) Local Development Framework (c) Current Staffing (d) Improvement Plan (e) Any recent meeting of the Chairman and Vice Chairman of the Area and District Committees Invitation Panel.	Regular updating reports to each meeting		
(2) Value for Money Provision: (a) Administration & Customer Support (b) Building Control (c) Development Control (including Appeals) (d) Economic Development (e) Enforcement (f) Environment Team (g) Forward Planning (h) Performance	Provide a report after the end of Quarter 4 on 2(c)+ 2(e) and periodically on the other areas.		3 June 2010 2 September 11 October – Extra Ordinary Meeting 2 December ; 10 January 2011 – Extra Ordinary Meeting 3 March 2011
(3) Report from Legal on performance at Planning Appeals	June 2009	COMPLETED	
(4) Meet annually with planning agents and amenity groups required matching	Reports to reflect available meeting	COMPLETED – Meeting has taken place, minutes were circulated at the Panel meeting in January 2011 and have been sent to agents/ amenity group attendees.	
(5) That a report be produced for the Panel setting out the possible route any planning enforcement investigation could take.		Report on 03/03/11 meeting.	
(6) Review the Corporate Planning protocol with respect to dealing with applicants, agents, developers and the local business community to ensure that the highest standards of probity and governance are achieved.		Referred to the Standards Committee	

(7) To review a selection of controversial planning decisions to see if lessons can be learnt from their consideration.	Site meetings organised for Saturday 5 th March	This item has been extracted from the Terms of Reference of the Provision for Value for Money within Planning Services Task and Finish Panel and the current Panel.	
(8) To consider whether the reporting arrangements for Terms of Reference sections and those from the Section 106s (including how they are negotiated agreed and implemented strategically to secure community benefit), and appeals are sufficient (including how new legislation impacts on these) and recommend accordingly		This item has been extracted from the Terms of Reference of the Provision for Value for Money within Planning Services Task and Finish Panel and the current Panel.	
(9) Planning conditions controlling damage to highways infrastructure	December 2010	Report submitted in December 2010. Further update in March 2011.	
(10) Contributions to affordable housing (S106 Agreements)	New Item		
(11) Liaise with other planning authorities to learn from their work.	New Item	Quarterly meeting with other Essex Authorities discuss and share working practices. Benchmarking underway as part of local fee setting and charging of planning application fees.	
(12) Countrycare	Submitted to 2 September 2010 Panel meeting.	COMPLETED - Future structure following the departure of Paul Hewitt.	
(13) Consultations from Hertfordshire Councils regarding Core Strategies	October 11 2010	COMPLETED - Consultations to be considered at extra-ordinary panel meeting on October 11 2010.	
(14) Tree Preservation Order Consultation	December 2010	COMPLETED - Government Consultation	
(15) New Homes Bonus Consultation	December 2010	COMPLETED - Government Consultation	
(16) Essex County Council Minerals Development Document: Preferred Approach Paper	January 2011	COMPLETED	

(17) Planning Fees - Consultation	January 2011	COMPLETED – Government Consultation	
(18) Harlow Council – Core Strategy Issues and Options Consultation Document	January 2011	COMPLETED	
(19) Request for District Development Fund	January 2011	COMPLETED	
(20) Town Centre Officer Post/Future Management of Town Centre	January 2011	COMPLETED	
(21) Standard letters of justification on enforcement and planning applications	New Item	March 2011 meeting	
(22) General Approach to Assessing Impact on Light	New Item	March 2011 meeting	